

KHALILAH GREENE

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Summary

Esthetician who employs strong business, sales and customer service skills to meet spa goals and exceed client expectations.

Skills

- Strong communication skills
- Product promotions
- Dermalogica
- Microdermabrasion treatments
- Chemical facial peels
- Detox body wraps
- Superior attention to detail
- Sanitization
- Make-up application

Experience

Subcontractor Feb 2018 to Current
Doordash — Atlanta, GA
Pick up, deliver catering orders as well as provide excellent customer service.

Server Jul 2017 to Feb 2018
Another Broken Egg — Atlanta, GA

- Completed opening and closing checklists according to set standards.
- Resolved complaints from guests by listening to issues and notifying restaurant manager.
- Complied with all health department regulations and rectified issues immediately.
- Answered phones politely and promptly while accurately recording and confirming reservations.
- Delivered exceptional, friendly and fast service.
- Drove sales by effectively upselling products to customers.

Server/ Caterer Jan 2015 to Jul 2017
PF Changs — Alpharetta, GA

- Seated guests, took orders, served food and beverages and cleared tables in a timely and orderly manner.
- Anticipated and addressed guests' service needs.
- Greeted guests in a pleasant and courteous manner.
- Demonstrated awareness of liability issues and the law by confirming legal drinking age and discontinuing service to intoxicated guests.
- Answered questions about menu selections and made recommendations when requested.
- Identified items in stock for first use to decrease waste and profit loss.
- Calculated charges, issued bills and collected payments.
- Supported other areas of the restaurant in set up, cleanup, prep work and equipment maintenance.

Education and Training

Esthetics 2018
Health and Style Institute — Kennesaw

Licensure

Licensed (Current) Esthetician